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Baljaffray Primary School
 Grampian Way, Bearsden, Glasgow G61 4RA



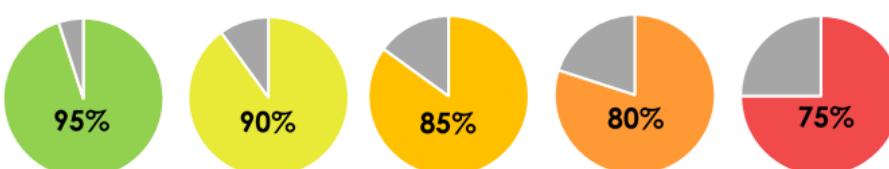
Head Teacher: Lesley Rodden

Tel No: 0141 955 2241

Email: office@baljaffray.e-dunbarton.sch.uk

Attendees (see below)

Meeting 21 Jan 2026, Teams call

Topic	Minutes																									
Present:	Linden Fradet (Chair), Hazel Lauchlan (Co Chair), Poovi Doraiswamy, Graeme Glen, Indrani Manoharan, Craig Barratt, Fernanda Mc Clintock, Mrs Rodden, Mrs Cowan, & Mrs Paterson Apologies: Emily Dewar, Gavin Ross, Sandeep Pandya																									
Welcome and Introduction	All members were welcomed to the Parent Council and apologies were noted above. <ul style="list-style-type: none"> Only two items on the agenda 																									
School Update (Headteacher Report)	<p style="text-align: center;">Wednesday 21st January</p> <p>Staffing:</p> <ul style="list-style-type: none"> Miss O'Neill expected to return first week in Feb <p>Attendance</p> <ul style="list-style-type: none"> Attendance Letters will go out in next couple of weeks children with attendance <90 %  <p>In a year, this means your child has been absent for...</p> <table border="1" data-bbox="397 1572 1460 1841"> <tbody> <tr> <td>10 days</td> <td>19 days</td> <td>28 days</td> <td>38 days</td> <td>47 days</td> </tr> <tr> <td>or</td> <td>or</td> <td>or</td> <td>or</td> <td>or</td> </tr> <tr> <td>2 school weeks</td> <td>1/2 a day a week</td> <td>Almost 4 weeks</td> <td>1 day a week</td> <td>9 1/2 weeks</td> </tr> <tr> <td>which equals</td> <td>which equals</td> <td>which equals</td> <td>which equals</td> <td>which equals</td> </tr> <tr> <td>50 hours of learning</td> <td>95 hours of learning</td> <td>140 hours of learning</td> <td>190 hours of learning</td> <td>235 hours of learning</td> </tr> </tbody> </table> <p>Events</p> <ul style="list-style-type: none"> Shobu Kai Karate taster sessions on Thursday 22nd Jan for P1-3 	10 days	19 days	28 days	38 days	47 days	or	or	or	or	or	2 school weeks	1/2 a day a week	Almost 4 weeks	1 day a week	9 1/2 weeks	which equals	50 hours of learning	95 hours of learning	140 hours of learning	190 hours of learning	235 hours of learning				
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Respect • Success • Achieve your Best!

- P7 Ceilidh at Bearsden Academy Thursday 22nd Jan
- Scottish Assembly Friday 30th January. HT and DHT will hear the poetry finalists end of this week.
- Class photos Monday 26th January
- Open morning for Wed 4th February – focus on Reading
- Thursday 5^h Feb – Cluster Netball/ football Tournament
- Safer Internet Day Tuesday 10th Feb – Smart Tech – Safe Choices – Exploring Safe and Responsible use of AI
- P7 cultural afternoon Friday 6th March - entertainment and food from a range of cultures.
- 9th March Ardmay talk for P7

After School Clubs/ Lunchtime Clubs

- Netball
- Football
- Reading
- S3 Reading Buddies
- Crochet
- Games
- Art and Craft
- Origami

Awards

- Working towards Reading Schools Award – update from EP
- STEM Nation award achieved

AOCB

Staff Training

- Outdoor Learning
- Climate 180
- WOSDEC – Professional Learning related to Global Citizenship - online seminars (IDL for all classes linked to Global Citizenship – Peace and Conflict:

P1	My Name is not Refugee by Kate Milner	Me and My Fear by Francesca Sanna
P2	The Wall in the Middle of the Book by John Agee	The Suitcase by Chris Naylor Ballesteros
P3	Forced to Flee	Boundless Sky by Amanda Addisson The Journey by Francesca Sanna
P4	Refugees	Saving the Butterfly by Gill Smith and Helen Cooper To the other side by Erika Meza The Silence Seeker by Ben Marley and Carl Pearce

		P5	The Day the War Came	The Day the War Came by Nicola Davies The Name Jar by Yangsook Choi
		P6	Peace not war	Boy 87 by Ele Fountain A Story like the wind by Gill Lewis and Jo Weaver
		P7	We are 'a Adam's Bairns	
<ul style="list-style-type: none"> • The Circle <p>On the topic of Spanish Clubs FM offered her support</p>				
<p>Action</p> <p>Mrs Rodden requested the topic of school photographs is added to next PC agenda to consider whether class and school wide photos are welcome by the Parent Forum. PC members to consult with year groups and bring back to March meeting.</p>				
Constitution	<p>The committee agreed it was the right time to refresh the Constitution of the Parent Council and considered the templates shared by CONNECT body as a starting point. A draft constitution will be based on this and allow for areas to be tailored for Baljaffray School and its parent forum. As a committee the following areas were discussed:</p> <p>Membership</p> <p>All thought 10-15 was about the right size for the parent council and aim to include nursery and new committee members from all school year groups. Convey that joining the parent council does not require too much time for parents.. Send out invites to all parents to join ahead of each meeting to</p> <p>Content</p> <p>Ensure language is accessible for all and not too formal or off-putting. Template is a good starting point and all areas worth including.</p> <p>Engaging with pupils</p> <p>Can do this through beehives to discuss what the parent council or via P7 pupils who link into the EDC forum</p> <p>Health check of Parent Council</p> <p>Areas to improve on such as linking into the wider parent forum. More views are needed and a greater representation from parents in younger school year groups.</p> <p>Timings</p> <p>The committee agreed the timetable for review as follows</p> <ul style="list-style-type: none"> • Mar - Create a draft for discussion at the next Parent council forum – all to add comments to a shared document in advance. • May – invite parents and carers to discuss during PC meeting and survey also (MS forms) • Jun - To engage with the wider parent forum on the constitution at the school parents night - June 			

	<ul style="list-style-type: none"> • End June - Finalise draft before end of team • Sep - Bring final draft to the AGM Sept 2026 <p>Action</p> <ul style="list-style-type: none"> • The council discussed the need for communication platforms to allow sharing of documents. CB to set up a shared drive (Microsoft preferred) and a separate email account for the parent council. Chair and Co-chair can access and administer this.
AOB	<ul style="list-style-type: none"> ○ Request to discuss Health and Safety in the Playground – topic to be discussed more fully in March
Actions c/f last meeting in Dec	<p>Action School to add Co-Chair to all Connect emails for awareness and LF to discuss with Craig adding these events to the Baljaffray calendar and highlight in a weekly email.</p> <p>Action: Suggestion that Chair circulate a new member email ahead of each Parent council meeting to encourage more parents to join</p>
Close	<p>Thanks to all attendees. Next meetings as follows:</p> <ul style="list-style-type: none"> • Mon Mar 16 2026 @ 7pm in person Bearsden academy • Mon May 18 2026 @ 7pm - note changed from a Tues, in person Bearsden academy

Membership

• Chairperson	Linden Fradet
• Vice Chairperson	Hazel Lachlan
• Parent Member	Craig Barratt
• Parent Member	Emily Dewar
• Parent Member	Graeme Glen
• Parent Member	Sandeep Pandya
• Parent Member	Gavin Ross
• Parent Member	Fernanda McKlinton
• Parent Member	Indrani Manoharan
• Parent Member	Poovi Doraiswamy joined Dec 2025
• Co-opted Member	tbc
• Staff Member (Head Teacher)	Lesley Rodden
• Staff Member (Depute Head Teacher)	Elaine Paterson
• Staff Member (Mrs Pandy)	
• Staff Member (Mrs Cowan)	