



sustainable thriving achieving  
**East Dunbartonshire Council**  
www.eastdunbarton.gov.uk

**Baljaffray Primary School**  
Grampian Way, Bearsden, Glasgow G61 4RA



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Attendees (see below)

Meeting 3 Dec 2025, Teams call

Topic	Minutes
<b>Present:</b>	Linden Fradet (Chair), Hazel Lauchlan (Co Chair), Poovi Doraiswamy, Graeme Glen, Mrs Rodden, Mrs Cowan <b>Apologies:</b> Indrani Manoharan, Emily Dewar, Craig Barratt, Gavin Ross, Fernanda Mc Clintock & Mrs Paterson
Welcome and Introduction to new members	All members were welcomed to the Parent Council and apologies were noted above. <ul style="list-style-type: none"><li>• New member Poovi Doraiswamy was welcomed to the Parent Council.</li></ul> Members introduced themselves and their children's year groups.
Role of parent council	Chair confirmed purpose of Parent Council: <ol style="list-style-type: none"><li>1. Represent the views of parents and carers</li><li>2. Support the school in its development and improvement plans</li><li>3. Provide input into other school matters arising</li></ol> Since the last meeting it was agreed that the Parent Council Constitution would be updated with input from the Parent forum. Templates are available from the CONNECT website and the committee discussed the need to ensure wide consultation in the revision process and implementation for the next school year. <b>Action:</b> LF to bring a draft constitution document for discussion and agree process for review at next meeting  Links to PTA would also be clarified in the constitution so that reporting and accountabilities are clear. <b>Action:</b> LF to discuss with the Chair of the PTA
East Dunbartonshire Vision and Strategy	LF updated the committee on the recent East Dunbartonshire Parent Council meeting (meeting for all Parent Council Chairs). This included the new Strategy (document circulated), communication and knowledge sharing between Chairs and the Education corporate services reporting. The committee discussed the vision and were supportive of the aims and objectives. The next meeting is on the 24 Feb.
Connect Membership	LF reminded the committee that Baljaffray Parent Council has joined Connect, a national body offering events, resources, and training for councils and PTAs. Provides access to PVG checks and public liability insurance. Encouragement for all members and teachers to engage with Connect events, particularly useful for new members. <a href="https://connect.scot/">https://connect.scot/</a>  Communication sharing was discussed and means to highlight different events and meetings with LF being a bottleneck.

	<p><b>Action</b> School to add Co-Chair to all Connect emails for awareness and LF to discuss with Craig adding these events to the Baljaffray calendar and highlight in a weekly email.</p> <p><b>Action:</b> Suggestion that Chair circulate a new member email ahead of each Parent council meeting to encourage more parents to join</p>
<p><b>School Update (Headteacher Report)</b></p>	<p>Highlights from the last period:</p> <ul style="list-style-type: none"> <li>• Children in Need raised £761</li> <li>• Antibullying Week</li> <li>• Book Week Scotland</li> <li>• Remembrance Assembly 11/11 – very successful delivered by P7</li> <li>• New Road Safety Sign – EDC competition P4 pupil won AG</li> <li>• Sainsburys opening – P7 pupil JW second place in tote bag design</li> <li>• Rookie Rockstars Concert – previously rescheduled due to high numbers of absence</li> <li>• PTA Christmas Fayre raised £2500</li> <li>• Some P7 pupils singing in EDC Concert on Monday 1st Dec</li> </ul> <p><b>Upcoming Events – See also Baljaffray calander</b></p> <p>Santa Dash</p> <p>P1-3 Nativity</p> <p>Christmas Jumper Day</p> <p>Christmas Parties</p> <p>P7 Christmas Ceilidh</p> <p>Food Collection for EDC foodbank</p> <p>Christmas Church Service – New Minister Rev Alan McKay</p> <p>Hopscotch Pantomime</p> <p><b>School Improvement Plan update</b></p> <ul style="list-style-type: none"> <li>• We have submitted additional evidence and resubmitted to achieve STEM award</li> <li>• Outdoor Learning – had really excellent training from Learning through Landscapes. Mrs Logan and Mrs Wesley are driving this initiative. We have planted trees and saplings. We have arranged to have a no mow area in which we plan to plant wild flowers. We have ordered a polytunnel to grow veg and plants. We are expecting Willow trees to create Willow tunnel this week. We have been given pallets from Sainsburys and we have been using them to create planters. One of our grandparents has very kindly taken a number of pallets and has been creating outdoor mud kitchen</li> <li>• The Circle – work continues. We have been looking at classroom environments using the Circle Purpose to ensure consistent supports/ organisation in place in all classrooms. Also working on social environment to ensure interactions consistent and appropriate.</li> </ul> <p><b>Staffing</b></p> <p>Additional teacher at P5 as numbers have gone above 33. At moment Miss Sutton Adamson but we have now interviewed successful candidate Shona Stadelle.</p>

	<p><b>Other Information</b></p> <p>National Thematic Inspection of Literacy and English - Summarised Findings very positive</p> <p>Proposed new branded PE kit (Schoolwear made easy) – which can be worn to school – tracksuit- prices were discussed with the Council. Consensus was this was a good idea for identity and inclusion, however costs of multiple kits would place a significant burden on parents. School to consider implications.</p>
PTA Update	<p>Future Plans highlighted as follows:</p> <p>January: Burns event (TBC subject to volunteers).</p> <p>February: Valentine's Disco.</p> <p>March: Movie Night.</p> <p>April: Britain's Got Talent show and Easter Egg Hunt.</p> <p>May: Spring Fair.</p> <p><b>Action:</b> Request for volunteers not only for events.</p> <p>Suggestion if Sainsbury charitable work could benefit the school in any way? Eg donation on pallets for Men Shed's to turn into mud kitchens and then sell for profit?</p> <p><b>Action</b> HD to discuss with PTA</p>
AOB	<ul style="list-style-type: none"> <li>○ Request for a Space theme if possible to be incorporated in schools plans as this may be a big topic in light of Space Launch plans for 2026 (LF advised)</li> <li>○ The timing of gardening activities during the winter period was questioned and discussed – this was led by the children and care was taken to ensure appropriate clothing was worn</li> </ul>
Close	<p>Thanks to all attendees. Next meetings as follows:</p> <ul style="list-style-type: none"> <li>• Wed Jan 21 2026 @ 7pm - on line</li> <li>• Mon Mar 16 2026 @ 7pm</li> <li>• Mon May 18 2026 @ 7pm - note changed from a Tues</li> </ul>

#### Membership

- Chairperson Linden Fradet
- Vice Chairperson Hazel Lachlan
- Parent Member Craig Barratt
- Parent Member Emily Dewar
- Parent Member Graeme Glen
- Parent Member Sandeep Pandya
- Parent Member Gavin Ross
- Parent Member Fernanda McKlinton
- Parent Member Indrani Manoharan
- Parent Member Poovi Doraiswamy joined Dec 2025
- Co-opted Member tbc
- Staff Member (Head Teacher) Lesley Rodden
- Staff Member (Depute Head Teacher) Elaine Paterson
- Staff Member (Mrs Pandy)
- Staff Member (Mrs Cowan)