



sustainable thriving achieving

**East Dunbartonshire Council**

www.eastdunbarton.gov.uk

**Baljaffray Primary School**

Grampian Way, Bearsden, Glasgow G61 4RA



**Head Teacher: Lesley Rodden**

Tel No: 0141 955 2241

Email: [office@baljaffray.e-dunbarton.sch.uk](mailto:office@baljaffray.e-dunbarton.sch.uk)

Attendees (see below)

Meeting 21 Jan, Baljaffray Academy, Conference room

Topic	Minutes
<b>Present:</b>	Linden Fradet, Hazel Dewar, Indrani Manoharan, Graeme Glen, Mrs Rodden, Mrs Paterson <b>Apologies:</b> Gary Granger, Sharon Middleton, Craig Barratt, Florrin Pintilie, Mrs Cowan
Welcome and Intro	All members were welcomed to the Parent Council and apologies were noted above.
Role of parent council	<ol style="list-style-type: none"> <li>1. Represent the views of parents and carers</li> <li>2. Support the school in its development and improvement plans</li> <li>3. Provide input into other school matters arising</li> </ol>
School update	<p><b><u>Staffing update this Session</u></b></p> <ul style="list-style-type: none"> <li>• Mrs MacLean – phased return</li> <li>• Mr Fitzsimmons still absent</li> <li>• Housekeeper 10-2 ( former day cleaner) M McMahon</li> </ul> <p>Notes: Housekeeper new role for the school, noting that Cleaners are no longer positions in the Council</p> <p><b><u>Upcoming/Events this term</u></b></p> <ul style="list-style-type: none"> <li>• 20 Jan 4 children at BA – Creating Engineers Challenge. 4 pupils representing each of the local primary schools</li> <li>• Attendance letters were sent out to children with &lt; 90% . We have been without a homelink officer for last couple of years but now one in place. Attendance letter one is to draw parent/carers attention to attendance and impact can have on learning.</li> <li>• P7 teachers have attended writing moderation sessions with cluster schools and BA. Part of transition work. Helpful for BA teachers to see what our children able to write. Good for primary teachers to be aware of expectations of secondary. Also some of our most able writers may well be writing at third level before starting BA.</li> <li>• Today P3 at Celtic Connections and P4/P5/P6 going next week.</li> <li>• Fire Brigade in 22 Jan to speak to P4-7 Water/Ice Dangers</li> <li>• Royal Navy visit also</li> <li>• Scottish Assembly this Friday 24Jan. We will hearing the poetry finalists 22 Jan.</li> </ul>

- Class photos 27<sup>th</sup> January
- Open morning for Wed 5<sup>th</sup> February – focus STEM. Wish to get parent views prior to this.
- Safer Internet Day 11<sup>th</sup> Feb – Theme 'Too good to be true/Is that true?'
- Thursday 6<sup>th</sup> Feb – Cluster Netball/ football Tournament
- Friday 7<sup>th</sup> Feb – Class outdoor learning Mugdock
- Tuesday 11<sup>th</sup> Feb – International day – Women and Girls in Science. Visitors arranged to speak with classes as part of our work towards STEM Nation award. – whole school event
- P7 cultural afternoon – What it means to be Scottish? Friday 14<sup>th</sup> Feb – entertainment and food from a range of cultures.
- Mudock trip to try the new outdoor suits to be arranged – mini bus required
- Miss O'Neil and Miss Pandy – running club/cross country club in the Spring

#### **After School Clubs/ Lunchtime Clubs**

- Netball
- Girls Football
- Reading
- Basketball
- Chess
- Touch Rugby

Discussion notes: Support from Active schools to incorporate more sport and other choices in playground beyond football – P6 play leaders/ Sports Leaders to help at playtimes/lunchtimes

Introducing Football Free Fridays - Rounders/ dodgeball/tennis etc

Sports Ambassadors from BA - 20+ from the Academy S6 sports leaders come in to support

Senior Pupils Work Experience also helps here

This was welcomed by the committee - Suggestions from the committee included – Running/daily mile/other team sports aside from football

#### **Awards**

- Working towards Reading Schools Award – LP
- Working towards STEM Nation – LP
- Working towards Sports Award – JC

#### **Beehives – lots of new ones:**

Healthy eating initiatives through Beehives

Healthy Lifestyles Beehive

- Healthy Eating promotion – tokens
- Walk to school promotion
- Introducing Baljaffray Block

#### **Staff Training to cover**

- Book Creator – P1-3

	<ul style="list-style-type: none"> <li>• Running Records P1-7</li> <li>• Outdoor Learning</li> <li>• The Circle</li> <li>• Promethean Training P5 and P6 teachers</li> <li>• First Aid Training – Support Staff</li> </ul> <p><b>ACTION:</b> Dentist (HL) offered of support for training in the form of toothbrushing guidance – Hazel L to pick up with Mrs McMan</p> <p><b>ACTION:</b> All to support the school's Plea for former pupils to get in touch to engage with the school – to speak with our P7 pupils</p>
Outdoor shelter	<p>LF outlined the history of the outdoor classroom/shelter and plans to install, issues with previous contractors and the remedial actions now underway. East Dunbartonshire Council (EDC) is managing the contract, their School Planning and Improvement manager, contacted LF and LR on 15 Sept to confirm that the construction company have submitted the required documentation for the building warrant including a structural engineers report due to the size of the structure. All these steps were not carried out previously when the original structure was put in place by school. Works have commenced.</p> <p><b>Post meeting update from EDC:</b> Works expected to be completed on site within the next 3 weeks.</p>
Discussion on upcoming Open Morning – 5th Feb	<p>Open morning aims to allow parents to experience the classroom environment and participate in school activities. Mrs P explained the idea for a STEM focus for the Open Morning and invited comment.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Group activities for the kids and the parents to do also would be welcome.</li> <li>• Shorter slots eg 9.15 – 10.30 to allow more parents to attend</li> <li>• Communication and information to go out to parents in advance</li> <li>• Possible to involve the equipment in the Science Corner to demonstrate during the morning</li> <li>• More engagement for parents and clear understanding of what the aims of the open morning (different to Meet the Teacher)</li> </ul>
School Improvement Plans	<p>The School is seeking parental involvement regarding its Diversity and Culture setting for the school. The aims are that every child should see themselves in their school Inclusive and representative – Introduction/review of the school policy required</p> <p><b>ACTION:</b> Special session on this with PC and invite other parents for input – Diversity needs to reach into all aspects of the school practices eg recruitment policies/music/art etc</p> <p>Timescales: May time for audit – improvement plan in place end of June. Special session end May/beg June</p> <p>Education Scotland resources – Building Racial Literacy programmes for staff West of Scotland Development Education Centre</p> <p><b>ACTION:</b> G Glen to send details of key person in WASDEC to contact – N Glen may also be able to advise here. Could also do as training</p> <p>IManoharan offered support on preparing future materials – particular focus on children from adoption families/languages around families.</p> <p><b>Action</b> – LF to set up separate meeting to gain parental views end May/early June</p>
PTA update	Burns night Sat 24 Jan night – 70 tickets sold with disco and DJs

	<p>Quiz and Raffle all being organised.</p> <p>Christmas Fayre raised £3000 and Baljaffray's Got Talent (first Friday after Easter 25<sup>th</sup>)</p> <p>PTA calendar link – <a href="http://www.baljaffray-pta.com">www.baljaffray-pta.com</a></p>
AOB	<p>Mobile Phone policy – switched off if they have phones and stays in bag. Government advice regarding use in school – future topic of PC meeting. EDC policy in mobile phones is referred to and further related information as follows – <a href="https://www.gov.scot/publications/guidance-for-scotland-s-schools/pages/11.aspx">Mobile phones: guidance for Scotland's schools - gov.scot</a>.</p> <p>Update: following a Facebook Group post by the School related to the Shipbuilding subject the school have received an offer of support for School discussion on Ship building – Fairfield's visit EP</p> <p>Shipbuilding on the Clyde companies also offering support also ClydeBuilt festival may be useful resources.</p> <p>Planned future meetings:</p> <ul style="list-style-type: none"> <li>• Mar 18 2025 @ 7pm</li> <li>• May 20 2025 @ 7pm</li> </ul>
Close	<ul style="list-style-type: none"> <li>• No further items the meeting was closed.</li> </ul>

#### Membership

- Chairperson                      Linden Fradet
- Vice Chairperson                Hazel Lachlan
- Parent Member                  Craig Barratt
- Parent Member                  Emily Dewar
- Parent Member                  Graeme Glen
- Parent Member                  Sharon Middleton
- Parent Member                  Sandeep Pandya
- Parent Member                  Gavin Ross
- Parent Member                  Sreenu Vattipally
- Parent Member                  Gary Granger
- Parent Member                  Florin Pintilie
- Parent Member                  Indrani Manoharan
- Co-opted Member                Rev. Trish Archibald
- Staff Member (Head Teacher)    Lesley Rodden
- Staff Member (Depute Head Teacher)    Elaine Paterson
- Staff Member (Depute Head Teacher)    Lynn Parker
- Staff Member (Mrs Cowan)