



sustainable thriving achieving

**East Dunbartonshire Council**

www.eastdunbarton.gov.uk

*Baljaffray Primary School*

Grampian Way, Bearsden, Glasgow G61 4RA



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**Meeting 17 Nov, 7pm start**

Teams call

Attended by: LF, HL, ED, SM, and LR, EP, LP

<b>Minutes</b>	
Welcome and Intros	<ul style="list-style-type: none"> <li>Welcome and apologies noted in advance (Graeme, Gavin &amp; Sandeep)</li> </ul> <p>Note - Pamela Graham will cover for Trish who is standing down from Baljaffray Church and will no longer be on the Parent Council</p> <p>Technical problems with Teams delayed the start of the meeting and may have caused problems for other members from joining.</p>
School update from	<ul style="list-style-type: none"> <li>Mrs Rodden talked through the Head Teacher's report:</li> </ul> <p><b>Recent activities include:</b></p> <ul style="list-style-type: none"> <li>Football and netball tournaments all held</li> <li>CiN raised £595</li> <li>Anti bullying week held</li> <li>Assemblies and beehives sharing learning for world children's day</li> </ul> <p><b>Staff training -</b>            Training on ICT with respective coding skills            Outdoor training - hosted by outdoor education officer            PTA have funded suits for outdoor activities for mugdock etc</p> <p><b>Changes to staff -</b>            Mrs Young working additional day to cover for Mrs Logan PT post 1 day/week (focus on metaskills), Mrs Maclean returning phased return after Xmas</p> <p><b>Schools improvement Plan -</b> Is Focussed on reading schools journey, increasing motivation, new phonics programme, also looking at diversity in reading material, book week Scotland, reading sessions, circle has looked</p>



	<p>at classroom environments with staff and students to make improvements, all schools are participating in the Circle - baljaffray are hosting in Jan</p> <p><b>STEM</b> - two teachers working with EP, Mrs Young and Mrs Hepburn to secure a lot of visitors over the next couple of months, equality and diversity in STEM is a key focus, some trips include Yoker Train depot and Glasgow Science Centre, STEM leaders for P7</p> <p><b>Upcoming events</b></p> <ul style="list-style-type: none"><li>• PTA Christmas Fayre 29th Nov - so currently Chn can guess teddy's birthday/ sweets in jar etc</li><li>• St Andrews Assembly - Special days Beehive</li><li>• 10th Dec - P1-3 Nativity and Christmas Concert - whole school two performances, 1pm and 6.15pm. Restricting 2 tickets per family. Cost £2</li><li>• Some P7 pupils singing in EDC Concert on 2nd Dec</li><li>• Christmas Parties - Santa coming</li><li>• 20th December Christmas Service</li><li>• Panto - Pinnochio</li></ul> <p>Question was raised on whether any new books were needed? May need to get some new phonics books for P2, more non fiction reading materials. Traditional books are less diverse. School to request PTA if required</p>
Update on the outdoor shelter	<p>LF gave an update on the shelter that building warrant paperwork and certificates are complete had been issued and school informed on 15 Oct. The contractor would contact the school to arrange a date for the works. No response since then, despite phone calls and emails from LF. Discussion around how to increase the priority. EP advised the same contractor being used had done work in Carbeth.</p> <p><b>Action:</b> Sharon M to pick up and visit EDC offices in person</p> <p><b>UPDATE SINCE MEETING</b></p> <p>EMAIL FROM Gavin Haire - outdoor classroom works will commence on the school grounds on Monday 16<sup>th</sup> December. All necessary paperwork has been completed and approved for the Building Warrant, Health &amp; Safety paperwork along with the necessary RAMS for the period of construction.</p> <p>Members from the Assets Team and our Health &amp; Safety Team will make the necessary site visits during the period of construction.</p>
Update on PTA	<p>Update from Emily D -</p> <p>Halloween disco and online ticketing went down well. On line ticketing for the Xmas Fayre</p>

	<p>Next wed for Tree etc to go up - PTA to put a request for extra helpers any time wed 27 Nov to help after lunch</p> <p>2 murals have been completed and paid for by PTA</p> <p>Online calendar is very well received - uploading with the office</p> <ul style="list-style-type: none"> <li>• Fundraising Jan 25<sup>th</sup> - St Andrews Hall</li> <li>• Valentines disco</li> <li>• Baljaffray's got Talent</li> <li>• Spring Fayre</li> </ul>
STEM award update	<p>EP provided further info - staff STEM meeting with businesses (5 schools attended) helped Baljaffray to get visitors and build in partnerships.</p> <p>STEM week in Mar for evidence and visits</p> <p>Submitting the STEM award in May</p> <p>EP to circulate if required for input from PC</p>
Actions and AOB	<p>Previous actions from Sept:</p> <ul style="list-style-type: none"> <li>• CB visited the school to advise on tech issues - TV all linked to the EDC contract so we need a socket and a link for smart connection - may take longer as we are a CLASP school</li> <li>• Action update - Lolly pop Ledi drive - Advice is its not down to headteacher / St Nick's they need to be employed. ED to follow up with Pamela Graham on this</li> <li>• LR has considered approach and timing for Home Learning consultation to clarify with P5 specifically reading homework for all. People with other specifics will get a phone call to support any additional homework. Survey will be done again this year to implement changes for next school year.</li> </ul> <p>AOB</p> <ul style="list-style-type: none"> <li>• Support for dyslexia resources and Access to Nessy - more licences have been issued EP all covered</li> <li>• PTA sensory spaces for classrooms? Areas for some children to access what is needed - this is in the Circle remit. EP areas need to be in the classroom with an adult - school are looking at this and may come to PTA for this is an expectation not a requirement atm particularly for soft furnishings which may be considered from IKEA - HD note to discuss with CB re discount</li> <li>• Request need curtain for backdrops in school width of hall - <b>Action</b> All Put out ask on Whats app/Facebook</li> <li>• Semi open plan classrooms dividers are one idea from children/ similarly new blinds for classrooms</li> <li>• SM - Any Improvement on swearing around the school? Yes boundaries given and school able to identify and able to deal with situation more swiftly</li> </ul>

	<ul style="list-style-type: none"> <li>LF raised the question if there was demand for a what's app for the parent council? Broad agreement decision for an opt in what's app chat - observations of rules and guidance as standard. Action: All wishing to participate to send contact details to LF to set up</li> </ul>
Next meeting	Next meeting date - Book Baljaffray Academy for <b>21<sup>st</sup> Jan</b> - school to book

The meeting dates for this school year are as follows:

- Jan 21 2025 @ 7pm - in person
- Mar 18 2025 @ 7pm
- May 20 2025 @ 7pm

#### Membership

Chairperson	Linden Fradet	Vice Chairperson	Hazel Dawson
Parent Member	Craig Barrat	Parent Member	Emily Dewar
Parent Member	Graeme Glen	Parent Member	Sharon Middleton
Parent Member	Sandeep Pandya	Parent Member	Sreenu Vattipally
Parent Member	Gary Granger	Parent Member	Florin Pintilie
Parent Member	Gavin Ross		
Staff Member (Head Teacher)	Lesley Rodden	Co-opted Member	Rev. Trish Archibald - finishing at Baljaffray
Staff Member (Depute Head Teacher)	Elaine Paterson	Staff Member (Depute Head Teacher)	Lynn Parker